

# Community Services Eligibility Process

## General Eligibility Criteria:

To be eligible for any of the following assistance, an applicant:

- **Must present proof of household income for the past three (3) months.**
- **Must present social security cards for all household members.**
- **Must present a picture ID (applicant only).**

## Rent/Mortgage Assistance:

To be eligible, an applicant must also:

- Provide payment history, eviction notice, or foreclosure notice.
- Provide proof of loss of income or unreimbursed medical expenses.

## Utility Assistance (Gas, Electric, Water):

To be eligible, an applicant must also:

- Provide payment history and current bill showing disconnect notice.

## Prescription Assistance:

To be eligible, an applicant must also:

- Provide original prescription or prescription number if refill.
- Provide the name of the pharmacy.

## Durable Medical Equipment:

To be eligible, an applicant must also:

- Provide prescription or statement from a medical provider.

## Propane:

To be eligible, an applicant must also:

- Provide the name of the propane provider and price per gallon for propane.
- Provide payment history.

## Liquid Nutrition:

To be eligible, an applicant must also:

- Provide prescription or a statement from a medical provider.

Other Requirements:

Income qualification is set at or below 200% of the federal poverty level (see below).

Applicants will complete an intake form, release of information, and budget review.

Additional documentation may be required.

Assistance is limited to \$300 for a 12-month period. For bills exceeding that limit, the consumer is responsible for paying the difference prior to receiving assistance.

### **200% Federal Poverty Level**

<b>Persons in Family</b>	<b>200% Federal Poverty</b>
1	\$21,782
2	\$29,420
3	\$37,060
4	\$44,700
5	\$52,340
6	\$59,980
7	\$67,620
8	\$75,260

**For families with more than eight (8) persons, add \$7,640 for each additional person.**

**These guidelines are through Dec. 31, 2011.**