

Community Services Eligibility Process

General Eligibility Criteria:

To be eligible for any of the following assistance, an applicant:

- **Must present proof of household income for the past three (3) months.**
- **Must present social security cards for all household members.**
- **Must present a picture ID (applicant only).**

Rent/Mortgage Assistance:

To be eligible, an applicant must also:

- Provide payment history, eviction notice, or foreclosure notice.
- Provide proof of loss of income or unreimbursed medical expenses.

Utility Assistance (Gas, Electric, Water):

To be eligible, an applicant must also:

- Provide payment history and current bill showing disconnect notice.



Monthly Bus Passes:

To be eligible, an applicant must also:

- Provide proof of employment or attendance at a vocational/technical school.

Prescription Assistance:

To be eligible, an applicant must also:

- Provide original prescription or prescription number if refill.
- Provide the name of the pharmacy.

Durable Medical Equipment:

To be eligible, an applicant must also:

- Provide prescription or statement from a medical provider.

Propane:

To be eligible, an applicant must also:

- Provide the name of the propane provider and price per gallon for propane.
- Provide payment history.

Liquid Nutrition:

To be eligible, an applicant must also:

- Provide prescription or a statement from a medical provider.

Other Requirements:

Income qualification is set at or below 200% of the federal poverty level (see below).

Applicants will complete an intake form, release of information, and budget review.

Additional documentation may be required.

Assistance is limited to \$300 for a 12-month period. For bills exceeding that limit, the consumer is responsible for paying the difference prior to receiving assistance.

200% Federal Poverty Level

Persons in Family	200% Federal Poverty
1	\$21,660
2	\$29,140
3	\$36,620
4	\$44,100
5	\$51,580
6	\$59,060
7	\$66,540
8	\$74,020

For families with more than eight (8) persons, add \$7,480 for each additional person.